



## STAFF PHOTOGRAPHER

### POSITION SUMMARY

Reporting to the Photo Editor, the Staff Photographer is primarily responsible for completing photo assignments, and maintaining the visual aesthetic of the Weal with compelling pictures. The Staff Photographer responds to photo requests from the Photo Editor, Publications Coordinator, the Editor-in-Chief, and files photos in a timely manner with appropriately filled out metadata.

### RESPONSIBILITIES

1. Liaise with the Photo Editor to provide the Weal with photos necessary to publish a high-quality, visually compelling magazine.
2. Respond to photo requests and assignments from the Photo Editor.
3. Provide complete caption and credit info with submitted images as metadata.
4. Meet all deadlines as determined by the Publications Coordinator, and the Editor-in-Chief.
5. Contribute in the execution of duties on a weekly part-time basis.
6. Report to the Photo Editor and assist in the execution of duties as needed.

### DUTIES

The Staff Photographer shall:

1. Maintain solid channels of communication when responding to, and handling photo requests.
2. Keep in close contact with Photo Editor to ensure quality communication.
3. Submit all photos to the Photo Editor with complete caption and credit information and identifying file names.
4. Attend weekly pitch meetings and be prepared to discuss image needs.
5. Provide a minimum of one campus feature photo per week.
6. Represent the Weal publicly on campus as appropriate.
7. Guide and assist volunteer photographers as needed under the purview of the Photo Editor.
8. Assist the Photo Editor as needed.

### REPORTING RELATIONSHIPS

Reports to: Photo Editor, Publications Coordinator, Editor-in-Chief

Supervises: Volunteer photographers

### QUALIFICATIONS

- Currently enrolled in a SAIT program.
- Responsible, mature and dependable.
- Must be familiar with photojournalism-industry standard workflow.
- Must have an in-depth knowledge of Photo Mechanic and Photoshop.
- Visual thinker with an ability to support content with compelling images.
- Excellent time management skills.
- Good communicator, possessing additional solid written skills.

### APPLICATION

Applicants are to email their resume, cover letter, and portfolio to [theweal@gmail.com](mailto:theweal@gmail.com) with the subject-line "Weal Staff Photographer 2019- 2020" by Feb. 15, 2019.

